

Company Registration No. 08693259 (England and Wales)

**SKELTON PRIMARY SCHOOL
(A COMPANY LIMITED BY GUARANTEE)**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020**

SKELTON PRIMARY SCHOOL

CONTENTS

	Page
Reference and administrative details	1 - 2
Trustees' report	3 - 14
Governance statement	15 - 21
Statement on regularity, propriety and compliance	22
Statement of trustees' responsibilities	23
Independent auditor's report on the accounts	24 - 26
Independent reporting accountant's report on regularity	27 - 28
Statement of financial activities including income and expenditure account	29 - 30
Balance sheet	31
Statement of cash flows	32
Notes to the accounts including accounting policies	33 - 51

SKELTON PRIMARY SCHOOL

REFERENCE AND ADMINISTRATIVE DETAILS

Members

E McLeod
M Brayshaw
J Garratt

Trustees

E A McLeod (Chair (resigned 14/10/19))
S E Walker (Principal and Accounting Officer)
M Brayshaw (Resigned 9 July 2020)
T Hill (Co-opted)
J Maltby (Staff Trustee) (Resigned 22 November 2019)
J Garratt
L Allan
J Brallisford (Resigned 13 July 2020)
G E Bland (Co-opted)
H L Swarbrick (Chair)
S Baxter (Co-opted) (Appointed 27 May 2020)
R Swainson (Appointed 12 December 2019)
R P Anderson (Appointed 9 December 2019)
M Bloomfield (Appointed 15 June 2020)

Team leaders

K Allington
J Maltby
S Campbell
K Pollitt/E Berriman (job share)
K Duck
E Sayer

Senior management team

- Headteacher	S Walker
- Deputy Headteacher	L Krywicznanin
- Assistant Headteacher	N Chapman
- Assistant Headteacher	A Woolf
- Assistant Headteacher	S Newson
- School Business Manager	D Chadwick

Company registration number 08693259 (England and Wales)

Registered office Station Lane
Skelton
Saltburn by the Sea
TS12 2LR

Independent auditor Azets Audit Services
Wynyard Park House
Wynyard Avenue
Wynyard
Billingham
TS22 5TB

SKELTON PRIMARY SCHOOL

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds Bank plc
37 Westgate
Guisborough
TS14 6BD

Solicitors

BHP Law
Kingfisher House
2 Kingfisher Way
Preston Farm
Stockton on Tees
TS18 3EX

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

The trustees present their annual report together with the financial statements and Auditor's report of the charitable company for the period 1st September 2019 to 31 August 2020. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The academy trust operates a three- form entry Primary School with two Nurseries for pupils aged 3-11 serving a catchment area in East Cleveland. The School has a pupil capacity of 630 and had a roll of 559 in the school census in January 2020.

Structure, governance and management

Constitution

The academy is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are the primary governing documents of the academy.

The trustees of Skelton Primary School are also the directors of the Charitable Company for the purposes of company law. The Charitable Company is known as Skelton Primary School "a primary academy"

Details of the trustees who served throughout the year are included in the Reference and Administrative Details on page 3.

Members' liability

Each member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, as required in the academy trust's funding agreement/ memorandum and articles of association, for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

Subject to the provisions of the Companies Act 2006 every Trustee or other officer or auditor of the School trust shall be indemnified out of the assets of the School Trust against any liability incurred by him in that capacity in defending any proceedings, whether civil or criminal, in which judgement is given in favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Academy Trust.

Method of recruitment and appointment or election of trustees

The members may appoint up to eight Trustees. In addition to the Trustees Appointed, the members may appoint Staff trustees through such process as they may determine. The total number of Trustees (including the HT) who are employees of the Trust shall not exceed one third of the total number of Trustees. Parent Governors will be elected by Parents of registered pupils at the Trust. A Parent Governor must be a parent of a pupil at the time when he is elected. In appointing a Parent Governor, the Governing Body shall appoint a person who is the parent of a registered pupil at the Trust; or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.

Policies and procedures adopted for the induction and training of trustees

The Governing Body has a Service Level Agreement with Stockton Local Authority Governing Body Department, who advise Governors and minute meetings. Included in the SLA is a training package for all Trustees. A report is given at each Governing Body meeting on training undertaken.

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Organisational structure

The Head Teacher is the Schools Accounting Officer. The School has a Senior Leadership Team (SLT) that is made up of the Head Teacher, Deputy Head Teacher, Three Assistant Heads and the School Business Manager. The School also has a Management Team that consists of the above plus five Curriculum Team Leaders. Decisions and developments on the day-to-day running of the School are approved at SLT level in line with the School Improvement Plan. The Governing Body is made up of two sub committees, each committee has a member of the SLT to act in an advisory capacity – each committee has its own remit. Depending on the committee remit, decisions can be made at subcommittee or full governing body level. All decisions that have a financial implication are made in line with the School's Finance Handbook. The budget is approved by the Full Governing Body. The Governors are responsible for the strategic management of the school; approving and setting key aspects of the school, including strategic direction, Annual budget, recruitment of senior members of staff, policy changes etc. The Head teacher and staff are responsible for the operational management. School policies are developed by senior members of the school staff to reflect both the strategic direction agreed by the Governors and statutory requirements. Policies are approved and adopted by the Governing Body and implemented as procedures by the SLT and Management Team.

Arrangements for setting pay and remuneration of key management personnel

The Performance of 'Leaders' at all levels will be evaluated against the Head Teacher standards as appropriate for the role. The Head teacher will recommend whether the individuals' pay should be increased to the next incremental point within the scale agreed for their post.

In addition, all leaders are expected to perform at Band 3, Expert Teacher.

Head Teacher

New appointments: The REF review the school group in accordance with STP&CD and select an indicative 7-point pay range appropriately, to be recorded in the committee minutes. A new Head teacher will usually be placed on a minimum of the established range, however the committee may consider using its discretion to pay at any points within the range or in exceptional circumstances may change the range. Reasons for exceptional circumstances must be recorded.

Head Teacher in post

The Head teacher's Pay range may be reviewed at any time.

A successful review may result in the award of 1 or 2 progression points (within the 7-point range). Where the Head teacher is at the top of their group and Governors determine further pay progression is appropriate the additional payment of up to 25% criteria as in STPCD. Minutes of any decisions should be carefully documented.

Deputy & Assistant Head teacher

DHTs & AHTs should be paid on a salary range, which adequately reflects the levels of duties and responsibilities. At S.P.S., this is a 5-point scale. The pay range should not overlap the HT pay range. A successful review may result in the award of 1 or 2 progression points (within the 5-point range). REF should review the salary scale when a new appointment is made. A new DHT/ AHT will usually be placed on the minimum of the established range however; the committee may consider using its discretion to pay at any points on the range.

Support staff

Support Staff at all levels will be evaluated against the professional standards as appropriate for the role and the relevant Career Stage Expectations. The Head teacher will recommend whether the individuals' pay should be increased to the next incremental point within the scale agreed for their post.

Trade union facility time

Skelton Primary School does not have members of staff undertaking such activities.

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Related parties and other connected charities and organisations

The School is an associate member of the East Cleveland Co-operative Learning Trust. The Trust meets legal requirements and has exclusively charitable objectives. The Trust is made- up of nine maintained schools and ten associate members including primary, secondary and Academies. The Trust has been inactive for the last two years.

The school has a Parent & Teacher Association called Friends of Skelton Primary School. Friends support the School by fundraising and making links with the local community.

As a single Academy, the school works closely within NESTA (North East School Teaching Alliance) engaging in shared CPD and supporting with ITT, mentoring two teachers annually.

Objectives and activities

Objects and aims

The principal object and aim of the Trust is the operation of Skelton Primary School to provide education in a safe secure environment to pupils between 4-11

Skelton Primary School became an academy on November 1st 2013. It has 559 on role with two nurseries and three-form entry in all year groups barring Reception which is 2 form entry.

We aim for all of our children to be open minded, brave, positive and inquisitive individuals. Our curriculum provides opportunity for children to develop skills that they can use now and in their futures. We aim to provide a knowledge of who they are, where they come from and the world around them. These are the characteristics within our children that we want to grow during their time with us:

Objects and Aims



Key areas for reflection and celebration in 2019/20 are shared below:-

Quality of education

- Realigned the curriculum to be skills based to impart knowledge
- Use of the rainbow continuum to ensure progression in skills
- Whole school learning journeys mapped out for curriculum coverage, knowledge, skills and vocabulary to allow year groups to build on prior knowledge and skills.
- White Rose Maths based on most recent research utilised to support teachers with factual fluency, reasoning and problem solving at all levels.
- CPD focussing on the delivery of the foundation subjects and linking the core subjects to the Big Ideas so the curriculum is fluid and children are immersed in learning,
- Year group end points identified to align with skills and knowledge progression and school intent in reading, writing, maths, Science and all foundation subjects with teachers using an in house assessment app to record progress towards end points
- Corrective Review books embedded into practise to identify misconceptions, strengths and next steps in learning (KS1, KS2), planning edited in preparation for introduction of CR into EYFS. Emphasis on feedback to accelerate progress.
- Environments mainly working walls with current learning prompts displayed.
- WCR embedded and routines have become more consistent. Quality texts researched, sourced and purchased - Study guides created.
- RWI continuing for phonic acquisition – as long as the children need it
- 5 a day learning introduced throughout lockdown for home learning
- Bespoke interventions
- Adaptive teaching – especially during the challenge of bubbles, childcare and home learning

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Behaviour and attitudes	
<ul style="list-style-type: none">• High expectations of behaviour and presentation• CPD based on the strategies outlined in 'When the Adult Changes, Everything Changes'• Attendance systems in place to work alongside families SENDCO and Attendance officer• Resilience one of the 5 R drivers of the curriculum and running through all areas of the curriculum delivery.• 5Rs rewarded with class dojos• Pupil voice - parliament, pupil care team, RRSs• Life Skills curriculum• Parent drop ins• Poverty proofing• Phone support for struggling families throughout lockdown with link teachers / nurture staff	
Personal development	
<ul style="list-style-type: none">• 5Rs running through all we do – Ready, Resilient, Reflective, Respectful, Responsible• Nurture support• Thrive approach• Life skills curriculum – diversity / British Values (good citizens)• Online safety education as part of life skills• Extended school offer (pre-covid)• Chance to shine e.g. talent show during lockdown• Curriculum end points linked to skills for life• Welfare calls during lockdown• Remote transition put in place due to lockdown restrictions• Breakfast packs delivered weekly during lockdown• FSM lunches provided and delivered during lockdown• FSM vouchers and follow up calls if unable to access• Personalised postcards sent during lockdown• Close work with MFCF on community projects e.g. chalk the street	
Leadership and management	
<ul style="list-style-type: none">• Shared vision - school intent and curriculum design• Well planned CPD to upskill staff in understanding of the building of knowledge and skills across the whole school• Supporting staff with the implementation of home learning – monitored and revaluated as needed based on participation and staff feedback and workload• Continual dialogue with staff, parents, social workers, other agencies (throughout lockdown)• New safeguarding systems in place, monitored and used when lockdown happened• Risk assessments to meet government guidance – revisited regularly• Followed government guidance with best interests of the community and school – flexible and fluid to change as guidance did• Stayed open through bank holidays and school holidays for key worker children• Lockdown shared vision – children first	

Governors are committed to develop and improve the provision of Skelton Primary School to meet the educational and emotional needs of its pupils, this will be achieved by:-

- Monitoring visits focussing on the teaching of reading – in particular inference skills
- Challenge question based around the school headlines

Public benefit

The Trustees have considered and adhered to the Charity Commission's guidance on Public benefit. The key public benefit delivered by Skelton Primary School is the maintenance and development of high quality education to its pupils and the support to their families and the whole community.

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Strategic report

Achievements and performance

The school achieved a good Ofsted report in 2017, since then the school has strived to continue to develop and improve in all areas including the achievement of our pupils, teaching & learning, behaviour and leadership and management. The School is continuing to improve and is looking to become an outstanding school.

Key performance indicators

In house attainment data: Year N-6:

KPIs Attainment and Progress in house

In house progress data based on Spring Assessments and predictions as standardised tests cancelled.

Year	Overall	Reading	Writing	Maths	Reading (S)	Writing (S)	Maths (S)
		Requires improvement	Good	Good	Good (S)	Good (S)	Good (S)
Year 5	Overall	Requires improvement	Good	Good	Good (S)	Good (S)	Good (S)
	Girls	Requires improvement	Good	Requires improvement	Good (S)	Good (S)	Good (S)
	Boys	Requires improvement	Good	Good	Good (S)	Good (S)	Good (S)
Year 4	Overall	Requires improvement	Good	Outstanding	Good (S)	Good (S)	Good (S)
	Girls	Requires improvement	Good	Outstanding	Good (S)	Good (S)	Good (S)
	Boys	Good	Requires improvement	Good	Good (S)	Good (S)	Good (S)
Year 3	Overall	Requires improvement	Good	Good	Good (S)	Good (S)	Good (S)
	Girls	Good	Requires improvement	Requires improvement	Good (S)	Good (S)	Good (S)
	Boys	Good	Requires improvement	Good	Good (S)	Good (S)	Good (S)
Year 2	Overall	Outstanding	Good	Good	Good (S)	Good (S)	Good (S)
	Girls	Outstanding	Good	Good	Good (S)	Good (S)	Good (S)
	Boys	Outstanding	Good	Good	Good (S)	Good (S)	Good (S)
Year 1	Overall	Good	Good	Good	Good (S)	Good (S)	Good (S)
	Girls	Good	Good	Good	Good (S)	Good (S)	Good (S)
	Boys	Good	Good	Good	Good (S)	Good (S)	Good (S)
Reception	Overall	Good	Requires improvement	Good	Good (S)	Good (S)	Good (S)
	Girls	Good	Good	Good	Good (S)	Good (S)	Good (S)
	Boys	Good	Requires improvement	Good	Good (S)	Good (S)	Good (S)
Nursery	Overall	Outstanding	Outstanding	Outstanding	Good (S)	Good (S)	Good (S)
	Girls	Outstanding	Outstanding	Requires improvement	Good (S)	Good (S)	Good (S)
	Boys	Outstanding	Outstanding	Outstanding	Good (S)	Good (S)	Good (S)

* Does not take account of pupils who have had additional terms

All Pupils	PUPILS	Prior Attainment					Maths																
		Official EYF5 KS1					Prev Yr / Baseline					Autumn					Spring						
		Low	Middle	High	ES+	ES+	Below	On Track	At	Exc / Mast	ES+	% on track or better	Below	On Track	At	Exc / Mast	ES+	% on track or better					
43	43	41	68%	30%	12%	7%	10%	14%	10	49%	26%	25%	0%	NA	51%	41	20%	39%	27%	15%	NA	80%	
57	57	43	38%	68%	14%	13%	NA	4%	4	8%	8%	4%	36%	NA	92%	48	3%	15%	35%	42%	NA	97%	
74	74	70	13%	9%	5%	21%	0%	0%	0%	7%	13%	11%	7%	0%	0%	88%	74	14%	14%	73%	0%	0%	86%
81	81	87	19%	9%	13%	13%	0%	0%	0%	4%	13%	13%	72%	0%	0%	87%	61	11%	16%	72%	0%	0%	89%
88	88	71	11%	6%	5%	21%	0%	0%	0%	7%	10%	21%	6%	0%	0%	90%	72	11%	29%	60%	0%	0%	85%
93	93	79	19%	9%	5%	21%	0%	0%	0%	5%	20%	6%	7%	0%	0%	80%	75	18%	9%	75%	0%	0%	82%
99	99	89	7%	10%	12%	17%	0%	0%	0%	4%	3%	13%	14%	0%	0%	97%	86	5%	16%	77%	0%	0%	95%
105	105	81	15%	7%	6%	12%	0%	0%	0%	1	0%	0%	0%	0%	0%	0%	8	0%	0%	0%	0%	0%	0%
111	111	86	16%	13%	9%	20%	0%	0%	0%	4%	14%	13%	6%	0%	0%	86%	86	11%	18%	63%	0%	0%	89%
117	117	82	12%	9%	6%	19%	0%	0%	0%	4%	12%	12%	26%	0%	0%	88%	84	12%	16%	70%	0%	0%	88%

All Pupils	PUPILS	Prior Attainment					Reading																
		Official EYF5 KS1					Prev Yr / Baseline					Autumn					Spring						
		Low	Middle	High	ES+	ES+	Below	On Track	At	Exc / Mast	ES+	% on track or better	Below	On Track	At	Exc / Mast	ES+	% on track or better					
43	43	41	70%	27%	7%	5%	NA	14%	10	41%	49%	15%	0%	NA	59%	43	22%	37%	34%	7%	NA	78%	
57	57	84	11%	2%	5%	1%	NA	0%	0	14%	27%	30%	22%	NA	96%	47	8%	22%	31%	40%	NA	94%	
74	74	78	13%	14%	6%	23%	0%	0%	0%	7%	10%	22%	66%	0%	0%	90%	74	18%	20%	65%	0%	0%	85%
81	81	87	16%	11%	3%	18%	0%	0%	0%	4%	18%	7%	25%	0%	0%	82%	61	13%	15%	72%	0%	0%	87%
88	88	71	18%	10%	6%	24%	0%	0%	0%	7%	17%	15%	60%	0%	0%	83%	72	17%	15%	68%	0%	0%	83%
93	93	89	16%	9%	5%	23%	0%	0%	0%	5%	16%	14%	66%	0%	0%	82%	72	18%	10%	72%	0%	0%	84%
99	99	89	16%	21%	6%	32%	0%	0%	0%	10%	9%	19%	72%	0%	0%	91%	68	8%	28%	65%	0%	0%	92%
105	105	81	21%	10%	7%	17%	0%	0%	0%	7%	0%	0%	0%	0%	0%	0%	8	0%	0%	0%	0%	0%	0%
111	111	86	18%	14%	9%	18%	0%	0%	0%	11%	17%	20%	60%	3%	0%	83%	84	14%	20%	60%	0%	0%	86%
117	117	82	14%	12%	5%	22%	0%	0%	0%	11%	14%	16%	70%	0%	0%	86%	84	14%	17%	63%	0%	0%	86%

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

All Pupils	PUPILS	Prior Attainment				Writing																				
		Official EYFS KS1				Prev Yr / Baseline					Autumn					Spring										
		Low	Middle	High	EXS*	Below	On Track	At	Exc / Mast	None / Not	% on track or better	Below	On Track	At	Exc / Mast	None / Not	% on track or better	Below	On Track	At	Exc / Mast	None / Not	% on track or better			
Reception	57	40% (23)	53% (31)	64% (38)	73% (43)	42	10%	18%	7%	0%	NA	27%	39	41%	46%	13%	0%	NA	59%	41	20%	29%	37%	15%	NA	80%
Year 1	74	27% (20)	39% (29)	44% (33)	73% (54)	75	16%	13%	77%	14%	0%	83%	72	15%	18%	67%	0%	0%	85%	71	18%	22%	60%	0%	0%	82%
Year 2	81	31% (25)	47% (38)	54% (44)	69% (56)	87	18%	14%	67%	9%	0%	82%	80	22%	12%	67%	0%	0%	79%	81	16%	20%	64%	0%	0%	84%
Year 3	74	32% (24)	50% (37)	53% (39)	68% (50)	71	18%	14%	54%	13%	0%	80%	70	18%	21%	61%	0%	0%	82%	70	22%	22%	50%	0%	0%	78%
Year 4	73	24% (17)	44% (32)	53% (39)	76% (55)	70	10%	9%	53%	12%	0%	81%	71	20%	11%	68%	0%	0%	80%	70	21%	8%	71%	0%	0%	79%
Year 5	55	23% (15)	40% (22)	46% (26)	77% (51)	43	17%	8%	57%	17%	0%	82%	44	19%	13%	69%	0%	0%	81%	44	17%	23%	60%	0%	0%	83%
Year 6	51	15% (12)	30% (16)	30% (15)	85% (43)	51	27%	22%	12%	0%	0%	71%	0						0%	0						0%
ALL	874	N/A	N/A	N/A	N/A	874	22%	18%	51%	20%	0%	77%	442	20%	20%	58%	2%	0%	80%	402	18%	21%	50%	6%	0%	82%
Y1-Y6	429	25%	34%	41%	75%	410	19%	14%	55%	12%	0%	81%	219	19%	15%	66%	0%	0%	81%	210	19%	19%	62%	0%	0%	81%

	Strengths	Areas to improve
Reading	<ul style="list-style-type: none"> Progress in FS1, FS2, Y1, Y2 and Y3 Increased attainment in FS1 Above national EXS at KS2 PP reading at EXS At national KS1 Exit Phonics – in line with national 	<ul style="list-style-type: none"> Reading progress in UKS" Boys v girls GDS reading at KS2 exit GDS KS1 exit Boy v girl gap PP gap EYFS PP phonics
Writing	<ul style="list-style-type: none"> Progress in FS1, Y1, Y2, Y4, Y5 Increased attainment in FS1 At national EXS KS2 exit PP at EXS compared to national other 	<ul style="list-style-type: none"> Writing progress is 2019-2020 Year 4&5 GDS @KS2 exit (particularly PP) Boy vs girl gap at GDS PP GDS
Maths	<ul style="list-style-type: none"> Progress in FS1, FS2, Y1, Y2, Y4, Y5 Increased attainment at FS1 EXS at KS2 exit above national PP at EXS at KS2 above national other 	<ul style="list-style-type: none"> PP gap at EYFS Year 4 progress ks1 exit to end Y4 Maths GDS at KS1 and KS2 exit Girls PP at KS1 exit
Combined		<ul style="list-style-type: none"> PP combined

Free school meals and Pupil Premium:

There was no formal assessment in the last school year; many children learned remotely and were away from school for 6 months

Targeted children were supported with charity sought breakfasts, hot meals and treats delivered by staff and volunteers

Vulnerable children were invited into school to join key workers to receive targeted emotional and academic support and routine

The Academy received writing vouchers as part of the national free school meal voucher scheme.

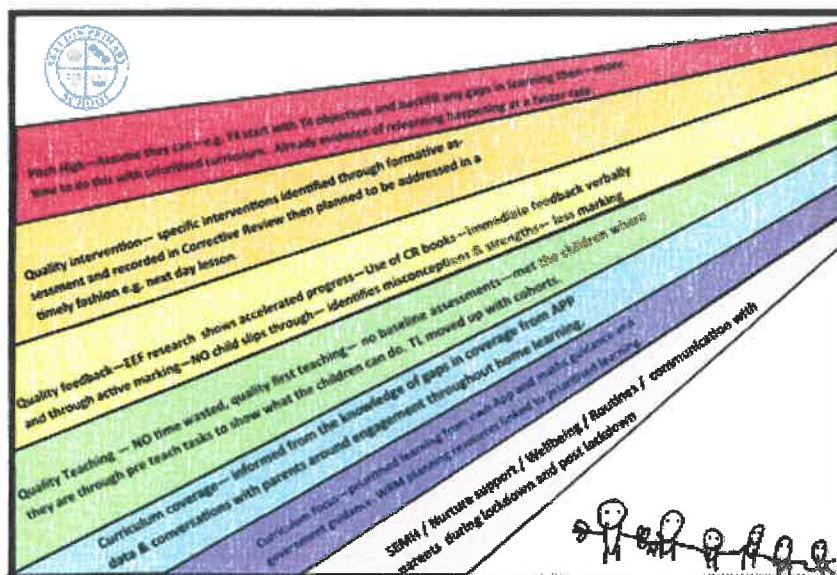
SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Key Headlines 2020-2021

The Key headlines of the School Improvement Plan are to support and improve the following areas:-
Catch up curriculum plan



Targeted through investment in

1. Computing hardware- IPADs & apps, practical maths apparatus
2. Reading books, shelving display areas, outdoor seating areas, fundraising for a new library, reward systems
3. Spelling CPD
4. Nurture- bespoke interventions for children experiencing barriers to learning
5. Coaching CPD & time investment in subject leaders.

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

1.Computing (ES) Coding & computer systems	1.Environments (NC/SLT) Classroom library-choices, AR systems, teacher & book reviews Outdoor plan Library plan Fundraising	1.Writing systems (KA)	1.Good behaviour systems (SW) RJ 5Rs Reward systems	1.Staff development incl coaching (JM/SW), Pairs- reading subject leadership (SN) Eprofile Assessment app Curriculum teams (SLT) Collaboration
2.Progression of sc skills/ vocabulary (KC/SLT) BI RC & NC scrutiny	2.Refine WCR Tailored shopping list & support guides Rewarding prolific readers Reading systems Homework rewards AR effectively Buddy reading	2Spelling (SC) Systems-root words, THRA, timetable	2.Growth mindset within life skills (KD) CPD & resources	23SEN Modifying nurture provision Moderation vent
3.CPA (EB/SN) Phase activities- decimals/ %/ fractions/ space Use of apparatus			3 Bottom 20% interventions	3 Governor development (SW) Meeting structures

Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the School has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Financial review

The principal sources of income are the ESFA and the Local Authority. Total income for the 12-month period was £2,629,005 of which £2,346,701 (89%) came from ESFA, £189,482 (7%) came from the LA, £92,822 (4%) came from other sources. GAG income is used to fund the following principal expenses:

- Teaching and support within the classrooms
- Non- teaching support for administration, finance, site maintenance
- Staff training
- Operational contracts/SLAs for day to day management
- Educational materials
- Utility services
- Rates

In early days of COVID 19 we closed down much of the site to minimise contact areas but still required more regular cleaning hours and additional products to sanitise surfaces and potential affected areas.

Sanitiser was purchased for every child and extra provision was made for hand washing facilities. PPE equipment was purchased for staff although some was later made available free of charge. Resources were purchased to promote the safe distancing of children in class, in toilet waiting areas and lunch hall. Provision was made Mon- Fri throughout holidays from 'closure' in March to the end of the summer term including holidays and Bank Holidays. Staffing charges were significant to meet this need.

Teaching and learning looked very different during this period with up to 100 children being taught in school as vulnerables and key workers but almost 500 children working at home. Due to inadequacies of computer hardware and lack of broadband for some families at home, school provided weekly paper pack at significant expense for children to work through. This work was often delivered. We were able to access a few computers for our looked after children but school were not in a position to loan out anymore IPADs. A significant investment has since been made in pupil's hardware so that should we have a school closure situation again, many more pupils will be able to engage electronically. In addition, staff had to adapt to delivering their learning through our website which took additional training and distracted from other school improvement headlines pushing them forward into the following year.

We have had to upgrade all of the washroom facilities with improved water heaters because the increased demand for hot water due to 559 children washing their hands regularly at significant unbudgeted costs.

We will also need to upgrade our broadband as a result of the online learning as the existing provision which was entirely adequate before COVID 19 but now cannot cope with the demand.

Reserves policy

The level of reserves are reviewed by Trustees throughout the year taking into consideration income and expenditure. Trustees have determined the appropriate level of free reserves should be equivalent to at least one and half month's operational costs. This will provide sufficient working capital to cover delays between spending and receipt of grants and to provide sufficient funds to deal with any unforeseen emergencies such as urgent maintenance. The Schools free reserves (total funds less the amount held in fixed assets and restricted funds) at the end of the period are £305,009. The school plans to use some of its reserves for capital works and to cushion the decrease in funding due to a fall in pupil numbers. School reserves are considered to be appropriate and sufficient to cope with any unforeseen contingencies. However, the academies ability to fund raise and the reduced income from pupil meals the outlay on energy and extra resources because of the pandemic has reduced the level of reserves otherwise expected.

Investment policy

The School does not hold any Investments and will wait to establish a stable Cash Flow. When Governors feel that cash flow is stable, if it is found that the School is able to generate better returns than currently provided in the deposit account investments will be made by creating termly deposits for longer periods with the Schools Bankers – Lloyds.

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Principal risks and uncertainties

An essential part of financial planning is consideration of risks to the School. This covers all risks, not merely financial risks, as mitigation of non-financial risks can still have financial consequences. The SBM maintains a detailed risk -register. This needs to be updated regularly and considered by the Governing Body alongside the annual budget submission. The Resource Employment Finance and Audit Committee should have risk management as a standing item on their agenda, and any significant changes to the register should be considered at each meeting.

The principal risks have been identified as:

- Reputational – to continue to attract significant numbers of pupils by maintaining and improving educational standards
- ESFA Funding – there is no guarantee that government policy or practice will remain the same, policy changes could have a negative impact on funding levels
- Universal Infant Free School Meals – the introduction of UIFSM could potentially affect the level of funding if parents entitled to Free School Meals do not register their entitlement (School, at least annually, canvasses FS2/KS1 parents to highlight the benefits of applying for FSM- discounted trips etc)
- Transferring 0.5% of Schools Block allocation to authority to High Needs Block in FY 2018-19
- LA Estimated falling roll from 500+ (2019) to 450s from 2024 onwards. This would mean a 10% drop in roll and thus income.
- LGPS defined benefit Pension scheme
- Pandemic

Risk Management

The School has carried out a Financial Risk & Control checklist. This checklist is intended to help review levels of internal control with a view to assessing the likelihood/impact of any risk arising from the controls not being in place. The checklist is completed on an annual basis as part of the annual Statement of Internal Control that is to be signed by the Head teacher, Chair of Governors or Chair of Resource Employment & Finance Committee.

Fundraising

The School complies with the fundraising policies of charities when raising money for them (i.e. Children in Need).

SKELTON PRIMARY SCHOOL

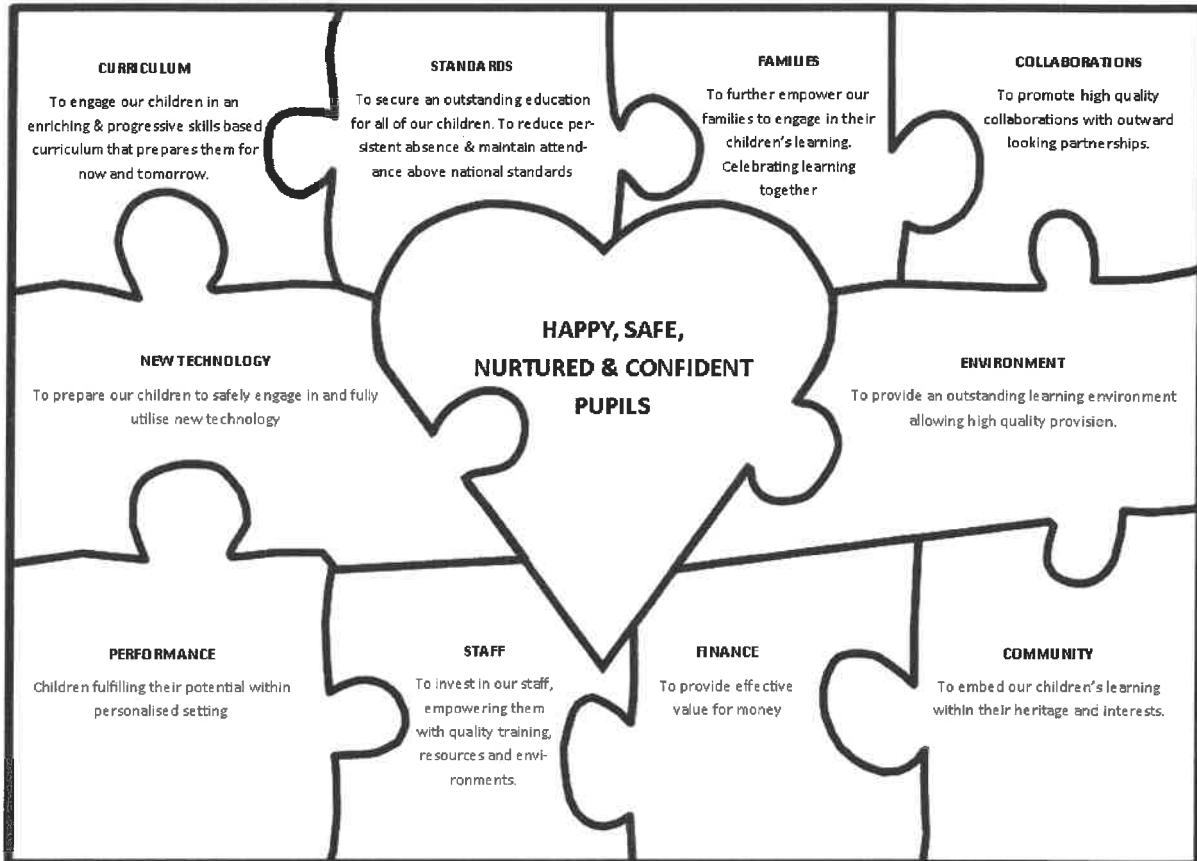
TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Plans for future periods - Where will we be in 2021/2022

We share our aims with even the youngest children throughout the year and illustrate them in all of our relationships, efforts and achievements at Skelton Primary School.

We aim for all of our children to be open minded, brave, positive and inquisitive individuals.



Funds held as custodian trustee on behalf of others

The Academy has no funds for which it is acting as custodian trustee.

SKELTON PRIMARY SCHOOL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Auditor

Insofar as the trustees are aware:

- there is no relevant audit information of which the Charitable Company's auditor is unaware
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

A resolution proposing that Azets Audit Services be reappointed as auditor of the charitable company will be put to the members.

The trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 5/12/20 and signed on its behalf by:



H L Swarbrick
Chair

SKELTON PRIMARY SCHOOL

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2020

Scope of responsibility

As trustees, we acknowledge we have overall responsibility for ensuring that Skelton Primary School has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance

The board of trustees has delegated the day-to-day responsibility to the Head teacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Skelton Primary School and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on Governance included here supplements that as described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 6 times during the year. Attendance during the year of Board of Trustees was as follows:-

Trustees	Meetings attended	Out of possible
E A McLeod (Chair (resigned 14/10/19))	1	1
S E Walker (Principal and Accounting Officer)	6	6
M Brayshaw (Resigned 9 July 2020)		
T Hill (Co-opted)	4	6
J Maltby (Staff Trustee) (Resigned 22 November 2019)	1	1
J Garratt	4	6
L Allan	6	6
J Brallisford (Resigned 13 July 2020)	5	6
G E Bland (Co-opted)	6	6
H L Swarbrick (Chair)	6	6
S Baxter (Co-opted) (Appointed 27 May 2020)	3	3
R Swainson (Appointed 12 December 2019)	4	4
R P Anderson (Appointed 9 December 2019)	4	6
M Bloomfield (Appointed 15 June 2020)	2	2

Governance Reviews

Meetings moved virtually in spring 2020 in response to the global pandemic and governors have not been able to attend school in person for monitoring visits. They have however kept in touch virtually with link staff and HT shared weekly bulletins to staff with governors alongside monthly KPI documents around attendance, support for the most vulnerable and well being.

Membership was reviewed at the end of the year and a vacancy emerged that it is hoped will be filled by a new member with HR or legal skills.

The new document compiled by Chair, Vice Chair AND HT containing KPIs, improvement targets and clarifying governor strategic roles was very well received and will be rolled out as a permanent feature of SPS Governing body moving forward

SKELTON PRIMARY SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

The Resource Employment and Finance & Audit Committee is a sub-committee of the main board of trustees. In particular the committee will

Finance

- To consider the Academy's indicative funding, notified annually by the ESFA, and to assess its implications for the academy, in consultation with the Head Teacher in advance of the financial year, drawing any matters of significance or concern to the attention of the Governing Body.
- To consider and recommend to the governing body acceptance of the academy's budget, at the start of each financial year.
- To contribute to the formulation of the academy's development plan, through the consideration of financial priorities and proposals, in consultation with the Head Teacher with the stated and agreed aims and objectives of the academy.
- To receive and make recommendations on the broad budget headings and areas of expenditure to be adopted each year, including the level and use of any contingency fund or balances, ensuring the compatibility of all such proposals with the development priorities set out in the development plan.
- To liaise with and receive reports from the Curriculum, Achievement and Standards and Children, Families and Community Committees, as appropriate, and to make recommendations to those committees about the financial aspects of matters being considered by them.
- To monitor and review expenditure on a regular basis and ensure compliance with the overall financial plan for the academy, and with the financial regulations of the DfE, drawing any matters of concern to the attention of the Governing Body.
- To monitor and review procedures for ensuring the effective implementation and operation of financial procedures, on a regular basis and in response to reports from the accounting officer/responsible officer, including the implementation of bank account arrangements and, where appropriate to make recommendations to the governing body for improvement.
- To approve the financial statement for filing in accordance with Companies Act and Charity Commission requirements
- To be responsible to the Board for ensuring compliance with the Funding Agreement and all relevant financial regulations relating to the Academy is observed.
- To advise on major financial decisions that may affect the Academy's resources and finances and the risks involved in such decisions including value for money.
- To oversee treasury management and associated risk.
- To advise the Governing Body on other methods of income generation
- Oversee any capital investment programmes and advise the Governing Body as appropriate
- Additional items which the Governing Body may wish to include

Premises, health and safety

- draw up medium and long term plans relating to the repair, maintenance and development of premises and recommend action to the governing body;
- agree the lettings and charges policy for the use of Academy premises;
- keep the health and safety and emergency procedures and policies under review, ensuring that necessary checks and assessments are carried out and prioritised for action
- seek professional external advice as and when appropriate, inclusive of support offered through service level agreements, to ensure that the academy complies with all current health and safety requirements

Staffing

- agree the staffing establishment and structure (teaching and non-teaching) at least annually in relation to the budget and the Academy development plan;
- keep under review appropriate staffing policies and procedures - to include grievance, discipline, redundancy, capability, sickness absence; performance management, whistle blowing, pay and conditions of employment and ensure staff are consulted and informed appropriately;
- recommend to the governing body the procedure for filling vacancies and making staff appointments below the Leadership Group;
- monitor the impact of equalities and diversity policies on staff recruitment and retention;
- ensure the Academy complies with the latest requirements in relation to safe recruitment and safeguarding procedures;
- consider any issues referred by the head teacher outside any scheme or policy adopted by the governing body.

The day-to-day running of the School has been delegated to the Head teacher or the deputy in her absence

SKELTON PRIMARY SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Trustees	Meetings attended	Out of possible
E A McLeod (Chair (resigned 14/10/19))	1	1
S E Walker (Principal and Accounting Officer)	3	3
J Brallisford (Resigned 13 July 2020)	3	3
G E Bland (Co-opted)	3	3
R P Anderson (Appointed 9 December 2019)	3	3

Governors have a wide mix of experience including data handling, budgeting, law and personal management. Governors have a good knowledge of the school and its structure and are aware of the main challenges the school faces in raising achievement to and beyond, national levels.

Review of value for money

As accounting officer the Head Teacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

SKELTON PRIMARY SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

VALUE FOR MONEY	ACTIONS TAKEN	IMPROVEMENT IN OUTCOMES
<i>New initiatives</i>	<ul style="list-style-type: none"> • SIMs led reporting at mid & end of year. • School designed APPs for pupil monitoring, performance management. • Investment to investigate in a new way to deliver the foundation subjects . 	<ul style="list-style-type: none"> • Staff wellbeing. A concise document for families. • Staff wellbeing. Streamline, effective data than populates SIMs. • Improved curriculum
<i>Better purchasing</i>	<ul style="list-style-type: none"> • NESTA membership & supporting SCITT • Three quotes for jobs 	<ul style="list-style-type: none"> • Top quality students, in turn ensuring succession planning. • Best pricing allowing max spend on our children.
<i>Targeted improvement</i>	<ul style="list-style-type: none"> • Reading strategies – whole class reading & Accelerated Reading strategies • Targeted support with speech & language and gross & fine motor skills 	<ul style="list-style-type: none"> • Promote independence & core skill. • Support the transition into full time school easier for children who need extra support.
<i>Benchmarking</i>	<ul style="list-style-type: none"> • Support for staff, monitoring data & performance. Team teaching & focus on personalised learning. • Pre teaching of key concepts as well as boosters & interventions within lesson time and breakfast provision during Spring 2/Summer 1&2 	<ul style="list-style-type: none"> • All pupils (incl pupil premium) are making at least good progress on their identified trajectory.
<i>Economies of scale</i>	<ul style="list-style-type: none"> • Utilising SLT to cover short term absence • Smaller FS1 class opening at Easter (rather than running 2 small classes) • Membership of GEL to cross moderate from FS-Y6 	<ul style="list-style-type: none"> • Effective, homemade cover ensuring that monitoring can be first hand • Quality provision within ratio • Cross school moderation

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Skelton Primary School for the period 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

SKELTON PRIMARY SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the School is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the trust's significant risk that has been in place for the period 1 September 2019 to 31 August 2020 and up to date approval of the annual report and financial statements. The process will be regularly reviewed by the board of trustees.

The risk and control framework

The trust's system of internal control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees
- regular reviews by the Resource Employment and Finance Committee of management reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- delegation of authority and segregation of duties
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided

- not to appoint an internal auditor. However the trustees have appointed Azets, the external auditor, to perform additional checks.

The auditor's role includes giving advice on financial matters and performing a range of checks on the school's financial systems. The auditor provides an Internal Assurance report, through the REF Committee on the operation of the systems of control and on the discharge of the board of trustees' responsibilities.

On a termly basis, Azets the auditor reports to the board of trustees, through the REF Committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

Internal Assurance –spring term schedule tested and reviewed:-

- previous reports and planning
- Accounts and reconciliations
- Risk management
- Purchasing
- Income
- Payroll and expenses
- Bank and cash
- Corporate Governance

SKELTON PRIMARY SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Key Findings

No High or medium risks were identified during the course of this internal assurance report. There were 4 low risks identified that represent a suggested improvement to procedures that are already working effectively. These are:-

- Ensure all directorships are listed on the Business interest form.
- We recommend that reconciling items are reviewed and any items more than six months old be written back and reissued if appropriate in line with the academy's own Finance Handbook.
- We recommend that the risk register is updated to include the names of those responsible for the risk management/implementation and dates of review for the relevant risks, as some require more regular reviews than others.
- We recommend that the academy's current governance arrangements are published on its website in accordance with 2.48 of the Academies Financial Handbook.

Internal Assurance –summer term schedule tested and reviewed:-

- Previous reports and planning
- Accounts and Reconciliations
- Purchasing
- Income
- Fixed assets and capital projects
- Management and security of Data
- Corporate Governance

Key Findings

No High risks were identified, 2 medium risks were identified which indicates that a system or process is fully or partly operating successfully, however actions are required to fully meet the objectives and 1 low risk was identified that represent a suggested improvement to procedures that are already working effectively. They are:-

Medium

- We recommend that the risk register is updated to include the names of those responsible for the risk management/implementation and dates of review for the relevant risks, as some require more regular reviews than others.
- We recommend ensuring that the academy website, GIAS and Companies House are updated to ensure all governors are correct across all platforms.

Low

- We recommend that evidence is retained when the chair of trustees receives budget vs actual information along with a cash-flow each month, in accordance with 2.21 of the Academies Financial Handbook

Internal Assurance 2020/2021

In line with the Academies Financial handbook changes for the need of separate providers for Year-end accounts audit the academy is sourcing alternative arrangements for its Internal assurance for 2020/2021.

Review of effectiveness

As Accounting Officer, the Head teacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditor
- the work of the management team who have the responsibility for the development and maintenance of the internal control framework.

SKELTON PRIMARY SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the REF and Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the board of trustees on 5/12/20 and signed on its behalf by:


S E Walker
Principal and Accounting Officer

H L Swarbrick
Chair 


SKELTON PRIMARY SCHOOL

STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE FOR THE YEAR ENDED 31 AUGUST 2020

As accounting officer of Skelton Primary School, I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.


S E Walker
Accounting Officer
15/12/20
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SKELTON PRIMARY SCHOOL

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2020

The trustees (who are also the directors of Skelton Primary School for the purposes of company law) are responsible for preparing the trustees' report and the accounts in accordance with the Academies Accounts Direction 2019 to 2020 published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare accounts for each financial year. Under company law, the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 15/12/20 and signed on its behalf by:


H L Swarbrick
Chair

SKELTON PRIMARY SCHOOL

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SKELTON PRIMARY SCHOOL

FOR THE YEAR ENDED 31 AUGUST 2020

Opinion

We have audited the accounts of Skelton Primary School for the year ended 31 August 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020 issued by the Education & Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The trustees are responsible for the other information, which comprises the information included in the annual report other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

SKELTON PRIMARY SCHOOL

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SKELTON PRIMARY SCHOOL (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the trustees' report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

SKELTON PRIMARY SCHOOL

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SKELTON PRIMARY SCHOOL (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Ian Whitfield BA FCA (Senior Statutory Auditor)
for and on behalf of Azets Audit Services**

21 December 2020
.....

Statutory Auditor

Wynyard Park House
Wynyard Avenue
Wynyard
Billingham
TS22 5TB

SKELTON PRIMARY SCHOOL

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO SKELTON PRIMARY SCHOOL AND THE EDUCATION AND SKILLS FUNDING AGENCY

FOR THE YEAR ENDED 31 AUGUST 2020

In accordance with the terms of our engagement letter dated 18 September 2020 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Skelton Primary School during the period 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Skelton Primary School and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Skelton Primary School and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Skelton Primary School and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Skelton Primary School's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Skelton Primary School's funding agreement with the Secretary of State for Education dated 1 November 2013 and the Academies Financial Handbook, extant from 1 September 2015, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

SKELTON PRIMARY SCHOOL

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO SKELTON PRIMARY SCHOOL AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

The work undertaken to draw to our conclusion includes:

- completion of self assessment questionnaire by Accounting Officer
- discussions with the Accounting Officer and finance team
- review of Internal Assurance report
- review of trustee and committee meeting minutes
- review of finance and other relevant policies
- review of purchases, expenses and expense claims on a sample basis including the application of controls and tendering processes where applicable
- review of gifts and hospitality transactions including the application of controls
- review of credit and debit card transactions including the application of controls
- review of payroll transactions on a sample bases including the application of controls
- review of potential special payments to staff
- review of leases and consideration of areas where borrowing may have been incurred
- consideration of transactions with related and connected parties
- review of register of business interests for completeness and compliance with regulations
- enquiries into transactions that may require disclosure under ESFA delegated authority rules
- consideration of value for money and appropriateness of transactions

Conclusion

In the course of our work, except for the matters listed below, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Reporting Accountant

Azets Audit Services

Dated: 21 December 2020

SKELTON PRIMARY SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	Unrestricted funds £	Restricted funds: General £ Fixed asset £	Total 2020 £	Total 2019 £
Income and endowments from:					
Donations and capital grants	3	722	-	10,150	10,872
Charitable activities:					
- Funding for educational operations	4	57,400	2,526,033	-	2,583,433
Other trading activities	5	34,488	-	-	34,488
Investments	6	212	-	-	212
Total		92,822	2,526,033	10,150	2,629,005
Expenditure on:					
Raising funds	7	-	-	-	46,167
Charitable activities:					
- Educational operations	8	220,897	2,628,936	103,558	2,953,391
Total	7	220,897	2,628,936	103,558	2,905,676
Net expenditure		(128,075)	(102,903)	(93,408)	(324,386)
Transfers between funds	16	-	(64,781)	64,781	-
Other recognised gains/(losses)					
Actuarial losses on defined benefit pension schemes	18	-	(329,000)	-	(329,000)
Net movement in funds		(128,075)	(496,684)	(28,627)	(653,386)
Reconciliation of funds					
Total funds brought forward		433,084	(1,205,316)	2,681,248	1,909,016
Total funds carried forward		305,009	(1,702,000)	2,652,621	1,255,630

SKELTON PRIMARY SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2020

Comparative year information Year ended 31 August 2019	Notes	Unrestricted funds £	Restricted funds: General Fixed asset		Total 2019 £
		£	£	£	£
Income and endowments from:					
Donations and capital grants	3	1,357	-	81,890	83,247
Charitable activities:					
- Funding for educational operations	4	63,107	2,441,021	-	2,504,128
Other trading activities	5	63,715	-	-	63,715
Investments	6	337	-	-	337
Total		<u>128,516</u>	<u>2,441,021</u>	<u>81,890</u>	<u>2,651,427</u>
Expenditure on:					
Raising funds	7	46,167	-	-	46,167
Charitable activities:					
- Educational operations	8	70,889	2,680,450	108,170	2,859,509
Total	7	<u>117,056</u>	<u>2,680,450</u>	<u>108,170</u>	<u>2,905,676</u>
Net income/(expenditure)		11,460	(239,429)	(26,280)	(254,249)
Transfers between funds	16	-	49,459	(49,459)	-
Other recognised gains/(losses)					
Actuarial losses on defined benefit pension schemes	18	-	(445,000)	-	(445,000)
Net movement in funds		11,460	(634,970)	(75,739)	(699,249)
Reconciliation of funds					
Total funds brought forward		421,624	(570,346)	2,756,987	2,608,265
Total funds carried forward		<u>433,084</u>	<u>(1,205,316)</u>	<u>2,681,248</u>	<u>1,909,016</u>


SKELTON PRIMARY SCHOOL

BALANCE SHEET

AS AT 31 AUGUST 2020

	Notes	2020		2019	
		£	£	£	£
Fixed assets					
Tangible assets	12		2,652,621		2,681,248
Current assets					
Debtors	13	107,600		124,742	
Cash at bank and in hand		403,207		476,991	
			510,807		601,733
Current liabilities					
Creditors: amounts falling due within one year	14	(205,798)		(150,965)	
Net current assets			305,009		450,768
Net assets excluding pension liability			2,957,630		3,132,016
Defined benefit pension scheme liability	18		(1,702,000)		(1,223,000)
Total net assets			1,255,630		1,909,016
Funds of the academy trust:					
Restricted funds	16				
- Fixed asset funds			2,652,621		2,681,248
- Restricted income funds			-		17,684
- Pension reserve			(1,702,000)		(1,223,000)
Total restricted funds			950,621		1,475,932
Unrestricted income funds	16		305,009		433,084
Total funds			1,255,630		1,909,016

The accounts on pages 29 to 51 were approved by the trustees and authorised for issue on 15/12/20 and are signed on their behalf by:



 H.L. Swarbrick
 Chair

Company Number 08693259

SKELTON PRIMARY SCHOOL

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	2020 £	£	2019 £	£
Cash flows from operating activities					
Net cash used in operating activities	19		(9,215)		(299,346)
Cash flows from investing activities					
Dividends, interest and rents from investments		212		337	
Capital grants from DfE Group		10,150		81,890	
Purchase of tangible fixed assets		(74,931)		(32,431)	
Net cash (used in)/provided by investing activities			<u>(64,569)</u>		<u>49,796</u>
Net decrease in cash and cash equivalents in the reporting period			<u>(73,784)</u>		<u>(249,550)</u>
Cash and cash equivalents at beginning of the year			<u>476,991</u>		<u>726,541</u>
Cash and cash equivalents at end of the year			<u><u>403,207</u></u>		<u><u>476,991</u></u>

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

1.2 Going concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

The reported share of the LGPS deficit at the balance sheet date has a significant impact on our restricted funds, however we draw your attention to the cash reserves held by the academy as well as the balances held in unrestricted and restricted general reserves.

1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

(Continued)

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the accounts until they are sold. This income is recognised within 'Income from other trading activities'.

Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

(Continued)

1.5 Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a basis over its expected useful life, as follows:

Buildings	50 years straight line
Leasehold improvements	50 years straight line
Computer equipment	3 years straight line
Fixtures, fittings & equipment	5 years straight line

The trust's land and buildings are occupied on a 125 year lease from the local authority. In the view of the trustees, the risks and rewards of occupying the site have been substantially transferred to the trust and therefore the land and buildings have been recognised as a donation on conversion and capitalised within the restricted fixed assets fund. The basis of valuation has been disclosed within the fixed assets note.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.7 Leased assets

Rentals payable under operating leases are charged against income on a straight-line basis over the period of the lease.

1.8 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

(Continued)

Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

1.9 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.10 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income or expenditure are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.11 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency/Department for Education.

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 18, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 March 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

McCloud

In 2015 the government introduced reforms to public sector pensions resulting in most public sector workers being transferred to a new scheme. In December 2018, the Court of Appeal ruled that the 'transitional protections' offered to some members of the judges and firefighter schemes as part of the reforms amounted to unlawful discrimination. Following developments in employment tribunals and other public service schemes, and subsequently the consultation on the proposed remedy for the LGPS on 16 July 2020, actuaries have assumed a remedy that an underpin would apply to all those in the scheme on 1 April 2012, will not apply on withdrawal and will apply to spouse's pensions. These assumptions have been reflected in the valuation, with the overall impact dependent on the profile of each employer.

GMP

This case related to the equalisation for men and women of guaranteed minimum pension (GMP) for those who were contracted out of the State Second Pension between 6 April 1978 and 6 April 1997. In October 2018 the High Court ruled that equalisation of GMP was required. Allowance has been made in the valuation for members whose state pension age is on or after 6 April 2016.

3 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Capital grants	-	10,150	10,150	81,890
Other donations	722	-	722	1,357
	<u>722</u>	<u>10,150</u>	<u>10,872</u>	<u>83,247</u>

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

4 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
DfE / ESFA grants				
General annual grant (GAG)	-	1,924,906	1,924,906	1,914,248
Other DfE group grants	-	391,527	391,527	314,059
	-	2,316,433	2,316,433	2,228,307
Other government grants				
Local authority grants	-	189,482	189,482	212,714
Exceptional government funding				
Coronavirus exceptional support	-	20,118	20,118	-
Other funding				
Catering income	27,267	-	27,267	43,784
Other incoming resources	30,133	-	30,133	19,323
	57,400	-	57,400	63,107
Total funding	57,400	2,505,915	2,563,315	2,504,128

The academy trust has been eligible to claim additional funding in year from government support schemes in response to the coronavirus outbreak. The funding received is shown above under "exceptional government funding".

The funding received for coronavirus exceptional support covers £20,118 of support and maintenance costs. These costs are included in notes 7 and 8 below as appropriate.

Other DfE group grants includes the following:

	Total 2020 £	Total 2019 £
Pupil premium	200,699	211,492
Universal infants free school meals	64,914	59,053
PE and sports grant	20,300	25,687
Teachers pay grant	26,800	17,827
Teachers pension grant	78,814	-
	391,527	314,059

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

5 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Catering income	786	-	786	741
Income received from pupils	-	-	-	1,180
Educational visits	16,818	-	16,818	22,654
Other income	16,884	-	16,884	39,140
	<u>34,488</u>	<u>-</u>	<u>34,488</u>	<u>63,715</u>

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Short term deposits	212	-	212	337
	<u>212</u>	<u>-</u>	<u>212</u>	<u>337</u>

7 Expenditure

	Staff costs £	Non-pay expenditure Premises £	Other £	Total 2020 £	Total 2019 £
Expenditure on raising funds					
- Direct costs	-	-	-	-	46,167
Academy's educational operations					
- Direct costs	2,082,164	-	82,087	2,164,251	2,011,219
- Allocated support costs	328,895	247,084	213,161	789,140	848,290
	<u>2,411,059</u>	<u>247,084</u>	<u>295,248</u>	<u>2,953,391</u>	<u>2,905,676</u>

Net income/(expenditure) for the year includes:

	2020 £	2019 £
Fees payable to auditor for:		
- Audit	7,000	6,800
- Other services	5,200	5,000
Operating lease rentals	28	1,940
Depreciation of tangible fixed assets	103,558	108,170
Net interest on defined benefit pension liability	23,000	18,000
	<u>138,786</u>	<u>139,910</u>

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

8 Charitable activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Direct costs				
Educational operations	158,037	2,006,214	2,164,251	2,011,219
Support costs				
Educational operations	62,860	726,280	789,140	848,290
	<u>220,897</u>	<u>2,732,494</u>	<u>2,953,391</u>	<u>2,859,509</u>

	2020 £	2019 £
Analysis of support costs		
Support staff costs	328,895	285,694
Depreciation	103,558	108,170
Technology costs	8,442	19,292
Premises costs	143,526	189,386
Legal costs	1,100	1,386
Other support costs	188,811	218,287
Governance costs	14,808	26,075
	<u>789,140</u>	<u>848,290</u>

9 Staff

Staff costs

Staff costs during the year were:

	2020 £	2019 £
Wages and salaries	1,729,942	1,669,924
Social security costs	152,379	146,066
Pension costs	494,024	361,478
	<u>2,376,345</u>	<u>2,177,468</u>
Staff costs - employees	2,376,345	2,177,468
Agency staff costs	34,714	22,195
	<u>2,411,059</u>	<u>2,199,663</u>
Staff development and other staff costs	-	866
	<u>2,411,059</u>	<u>2,200,529</u>

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

9 Staff

(Continued)

Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2020 Number	2019 Number
Teachers	67	69
Administration and support	5	5
Management	6	6
	<u>78</u>	<u>80</u>

Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020 Number	2019 Number
£60,001 - £70,000	1	1
£70,001 - £80,000	1	1
	<u>2</u>	<u>2</u>

Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £448,504 (2019: £414,828).

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

10 Trustees' remuneration and expenses

One or more of the trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their services as trustees.

The value of trustees' remuneration and other benefits was as follows:

S Walker (Headteacher)	
Remuneration	£75,001 - £80,000 (2019: £70,001 - £75,000)
Employer's pension contributions	£10,001 - £15,000 (2019: £10,001 - £15,000)
J Maltby (Teacher)	
Remuneration	£nil (2019: £35,001 - £40,000)
Employer's pension contributions	£nil (2019: £5,001 - £10,000)
T Hill (Teacher)	
Remuneration	£30,001 - £35,000 (2019: £30,001 - £35,000)
Employer's pension contributions	£5,001 - £10,000 (2019: £5,001 - £10,000)
R Swainson (Teacher)	
Remuneration	£25,001 - £30,000 (2019: £nil)
Employer's pension contributions	£5,001 - £10,000 (2019: £nil)

Other related party transactions involving the trustees are set out within the related parties note.

11 Insurance for trustees and officers

In accordance with normal commercial practice, the academy trust has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the year ended 31 August 2020 was £1,250 (2019: £1,250).

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

12 Tangible fixed assets	Buildings	Leasehold improvements	Computer equipment	Fixtures, fittings & equipment	Total
	£	£	£	£	£
Cost					
At 1 September 2019	2,800,000	69,224	50,815	377,424	3,297,463
Additions	-	-	58,780	16,151	74,931
At 31 August 2020	2,800,000	69,224	109,595	393,575	3,372,394
Depreciation					
At 1 September 2019	303,682	5,134	43,687	263,712	616,215
Charge for the year	52,059	1,454	6,248	43,797	103,558
At 31 August 2020	355,741	6,588	49,935	307,509	719,773
Net book value					
At 31 August 2020	2,444,259	62,636	59,660	86,066	2,652,621
At 31 August 2019	2,496,318	64,090	7,128	113,712	2,681,248

Land and buildings were valued on the basis of depreciated replacement cost as at 31 March 2014 by Mouchel on behalf of the ESFA. This value was capitalised at the date of conversion.

13 Debtors	2020	2019
	£	£
Trade debtors	10,767	7,114
VAT recoverable	1,672	12,595
Prepayments and accrued income	95,161	105,033
	107,600	124,742

14 Creditors: amounts falling due within one year	2020	2019
	£	£
Trade creditors	16,825	30,829
Other taxation and social security	33,657	36,623
Other creditors	41,936	33,980
Accruals and deferred income	113,380	49,533
	205,798	150,965

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

15 Deferred income

	2020 £	2019 £
Deferred income is included within:		
Creditors due within one year	42,424	39,258
Deferred income at 1 September 2019	39,258	36,927
Released from previous years	(39,258)	(36,927)
Resources deferred in the year	42,424	39,258
Deferred income at 31 August 2020	42,424	39,258

Deferred income includes free school meals and rates relief funding for the 2020/21 academic year, received in advance.

16 Funds

	Balance at 1 September 2019 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2020 £
Restricted general funds					
General Annual Grant (GAG)	17,684	1,924,906	(1,877,809)	(64,781)	-
Other DfE / ESFA grants	-	391,527	(391,527)	-	-
Other government grants	-	209,600	(209,600)	-	-
Pension reserve	(1,223,000)	-	(150,000)	(329,000)	(1,702,000)
	(1,205,316)	2,526,033	(2,628,936)	(393,781)	(1,702,000)
Restricted fixed asset funds					
Inherited on conversion	2,496,318	-	(52,059)	-	2,444,259
DfE group capital grants	9,245	10,150	(7,718)	(10,150)	1,527
Capital expenditure from GAG	175,685	-	(43,781)	74,931	206,835
	2,681,248	10,150	(103,558)	64,781	2,652,621
Total restricted funds	1,475,932	2,536,183	(2,732,494)	(329,000)	950,621
Unrestricted funds					
General funds	433,084	92,822	(220,897)	-	305,009
Total funds	1,909,016	2,629,005	(2,953,391)	(329,000)	1,255,630

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

16 Funds

(Continued)

The specific purposes for which the funds are to be applied are as follows:

General Annual Grant must be used for the normal running costs of the academy. Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2020.

Other DfE/ESFA grants includes universal infant free school meals funding, sports development funding, teachers pay and pension grants and pupil premium.

Other government grants include funding for pupils with special educational needs and early years funding and other grants from the local authority.

The pension reserve reflects the LGPS transactions. The costs and income associated with the defined benefit pension scheme have been recorded in the restricted fund. Staff costs are paid from this fund, including contributions to the LGPS, and the pension liability has therefore been aligned with these funds.

DfE/ESFA capital grants represent Devolved Formula Capital receivable during the period which has been spent on non-capitalised maintenance expenditure.

The Inherited Fixed Asset Fund reflects the assets acquired on conversion. Depreciation on these assets is charged against this fund.

Capital expenditure has been funded by GAG. Transfers between the funds to reflect these transactions are shown in the gains, losses and transfers column.

Unrestricted funds can be used for any purpose, at the discretion of the trustees, within the objectives of the academy trust.

The academy's restricted general and unrestricted funds were £305,009 at 31 August 2020.

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

16 Funds

(Continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2018 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2019 £
Restricted general funds					
General Annual Grant (GAG)	97,654	1,914,248	(2,043,677)	49,459	17,684
Other DfE / ESFA grants	-	314,059	(314,059)	-	-
Other government grants	-	212,714	(212,714)	-	-
Pension reserve	(668,000)	-	(110,000)	(445,000)	(1,223,000)
	<u>(570,346)</u>	<u>2,441,021</u>	<u>(2,680,450)</u>	<u>(395,541)</u>	<u>(1,205,316)</u>
Restricted fixed asset funds					
Transfer on conversion	2,553,211	-	(56,893)	-	2,496,318
DfE group capital grants	13,893	81,890	(4,648)	(81,890)	9,245
Capital expenditure from GAG	189,883	-	(46,629)	32,431	175,685
	<u>2,756,987</u>	<u>81,890</u>	<u>(108,170)</u>	<u>(49,459)</u>	<u>2,681,248</u>
Total restricted funds	<u>2,186,641</u>	<u>2,522,911</u>	<u>(2,788,620)</u>	<u>(445,000)</u>	<u>1,475,932</u>
Unrestricted funds					
General funds	<u>421,624</u>	<u>128,516</u>	<u>(117,056)</u>	<u>-</u>	<u>433,084</u>
Total funds	<u>2,608,265</u>	<u>2,651,427</u>	<u>(2,905,676)</u>	<u>(445,000)</u>	<u>1,909,016</u>

17 Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total Funds £
Fund balances at 31 August 2020 are represented by:				
Tangible fixed assets	-	-	2,652,621	2,652,621
Current assets	305,009	148,278	57,520	510,807
Creditors falling due within one year	-	(148,278)	(57,520)	(205,798)
Defined benefit pension liability	-	(1,702,000)	-	(1,702,000)
Total net assets	<u>305,009</u>	<u>(1,702,000)</u>	<u>2,652,621</u>	<u>1,255,630</u>

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

17 Analysis of net assets between funds

(Continued)

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total Funds £
Fund balances at 31 August 2019 are represented by:				
Tangible fixed assets	-	-	2,681,248	2,681,248
Current assets	433,084	168,649	-	601,733
Creditors falling due within one year	-	(150,965)	-	(150,965)
Defined benefit pension liability	-	(1,223,000)	-	(1,223,000)
Total net assets	433,084	(1,205,316)	2,681,248	1,909,016

18 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Middlesbrough Borough Council. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2016, and that of the LGPS related to the period ended 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary. These contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

18 Pension and similar obligations

(Continued)

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. The assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to the TPS in the period amounted to £188,470 (2019: £171,441).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 17.5% for employers and 5.5 - 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2020	2019
	£	£
Employer's contributions	95,000	92,000
Employees' contributions	33,000	33,000
	<hr/>	<hr/>
Total contributions	128,000	125,000
	<hr/> <hr/>	<hr/> <hr/>

Principal actuarial assumptions	2020	2019
	%	%
Rate of increase in salaries	3.2	3.0
Rate of increase for pensions in payment/inflation	2.2	2.0
Discount rate for scheme liabilities	1.7	1.9
Inflation assumption (CPI)	2.2	2.0
Pension accounts revaluation rate	2.2	2
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SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

18 Pension and similar obligations

(Continued)

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
- Males	21.8	21.9
- Females	23.5	23.8
Retiring in 20 years		
- Males	23.2	23.6
- Females	25.3	25.7

Scheme liabilities would have been affected by changes in assumptions as follows:

	2020 £	2019 £
Discount rate + 0.1%	3,466,000	2,916,000
Discount rate - 0.1%	3,662,000	3,072,000
Mortality assumption + 1 year	3,434,000	2,893,000
Mortality assumption - 1 year	3,690,000	3,095,000
CPI rate + 0.1%	3,644,000	3,041,000
CPI rate - 0.1%	3,480,000	2,946,000

The academy trust's share of the assets in the scheme

	2020 Fair value £	2019 Fair value £
Equities	1,413,000	1,352,280
Cash	216,000	224,790
Property	149,000	148,680
Other assets	82,000	44,250
Total market value of assets	1,860,000	1,770,000

The actual return on scheme assets was £31,000 (2019: £63,000).

Amount recognised in the Statement of Financial Activities

	2020 £	2019 £
Current service cost	222,000	142,000
Past service cost	-	42,000
Interest income	(34,000)	(46,000)
Interest cost	57,000	64,000
Total operating charge	245,000	202,000

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

18 Pension and similar obligations	(Continued)	
Changes in the present value of defined benefit obligations	2020	2019
	£	£
At 1 September 2019	2,993,000	2,277,000
Current service cost	222,000	142,000
Interest cost	57,000	64,000
Employee contributions	33,000	33,000
Actuarial loss	326,000	462,000
Benefits paid	(69,000)	(27,000)
Past service cost	-	42,000
	<u>3,562,000</u>	<u>2,993,000</u>
Changes in the fair value of the academy trust's share of scheme assets	2020	2019
	£	£
At 1 September 2019	1,770,000	1,609,000
Interest income	34,000	46,000
Actuarial loss/(gain)	(3,000)	17,000
Employer contributions	95,000	92,000
Employee contributions	33,000	33,000
Benefits paid	(69,000)	(27,000)
	<u>1,860,000</u>	<u>1,770,000</u>
19 Reconciliation of net expenditure to net cash flow from operating activities	2020	2019
	£	£
Net expenditure for the reporting period (as per the statement of financial activities)	(324,386)	(254,249)
Adjusted for:		
Capital grants from DfE and other capital income	(10,150)	(81,890)
Investment income receivable	(212)	(337)
Defined benefit pension costs less contributions payable	127,000	92,000
Defined benefit pension scheme finance cost	23,000	18,000
Depreciation of tangible fixed assets	103,558	108,170
Decrease in debtors	17,142	59,131
Increase/(decrease) in creditors	54,833	(240,171)
	<u>(9,215)</u>	<u>(299,346)</u>

SKELTON PRIMARY SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

20 Analysis of changes in net funds

	1 September 2019 £	Cash flows £	31 August 2020 £
Cash	476,991	(73,784)	403,207

21 Related party transactions

Owing to the nature of the academy trust's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the academy trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy trust's financial regulations and normal procurement procedures.

The academy trust purchased services from Mrs C Woolf, spouse of assistant head teacher Mr A Woolf, totalling £361 (2019: £546) during the period. The amount outstanding at 31 August 2020 was £63 (2019: £93). The academy trust made the purchase at arms' length and in accordance with its financial regulations and normal procurement procedures, which Mr A Woolf neither participated in, nor influenced. In entering into the transaction the academy trust has complied with the requirements of the Academies Financial Handbook 2020.

22 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 as stated in memorandum and articles of association for the debts and liabilities contracted before he or she ceases to be a member.

